

Peer evaluation template

Use this form in the stated units of your module to assess your team members performance, including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

Name	Michael Geiger		
Group/Team number or name	Group 1		

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Leave the score **blank if the team member was absent/did not participate at all**.

Rating Scale			
1 - Did not contribute in this way 2 - Willing but not very successful 3 - Average 4 - Above Average 5 - Outstanding			

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Evaluation Criteria	Team member: Imoleayo Ogunseye	Team member: Zihaad Khan	Team member: Jitesh Balakrishnan	Team member: Edward van Biljon
Attends team meetings regularly and arrives on time.	4	5		
Contributes meaningfully to team discussions.	2	5		
Completes team assignments on time.	2	4		
Prepares work in a quality manner.	2	5		
Demonstrates a cooperative and supportive attitude.	3	5		
Contributes significantly to the success of the project.	2	5		

Feedback on team dynamics

1. How effectively did your team work?

Participation in my team was largely limited to two team members. Since Unit 3, two team members have not attended the meetings and work. Another person only took part in the discussions without making any active contributions. Due to the fact that the seminar preparations were only prepared by two people and still produced productive results, the effectiveness of the remaining team can be assessed as positive.

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2. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.

The helpfulness of Zihaad Khan and the contribution of his foreknowledge was an extremely valuable behavior, which has personally brought me a lot. Because of this behavior, I rate the teamwork as positive. The lack of communication between team members who do no longer participate in the module can be rated as a hindrance. Since it was not transparent whether these members were taking part in the meeting or preparing work, it was not known whether these people could be expected to participate.

3. What did you learn about working in a team from this project that you will carry into your next group/team experience?

While in theory working in a team can bring many advantages and all team members can benefit from each other, reality shows that expectations in terms of participation and the contributions made by the members differ. Missing communication and a lack of participation are aspects that can often be found from individual team members. A clearer communication of the expectations of the group and a pre-determined meeting plan with the topics that are planned to be discussed in the meetings can be helpful here. A lack of participation and insufficient preparation should also be addressed at an early stage so that team members are informed about their misconduct and made aware of it. The expectation that all team members will show the greatest possible interest in teamwork must be reconsidered. On the other hand, an understanding of one-off misconduct must also be applied. If a team member is not working in the team satisfactorily, it should be reflected what oneself has contributed to this fact. I made it easy for the team members to withdraw from the work by making my results available to the members at an early stage and thus there was less incentive for them to make preparations themselves.

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Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

Contributed good ideas	4	
Listened to and respected the ideas of others	4	
Compromised and cooperated	4	
Took initiative where needed	5	
Came to meetings prepared	5	
Communicated effectively with teammates	4	
Did my share of the work	4	
TOTAL	30	

My greatest strengths as a team member are:

Active and early participation in the respective projects and making my results available.
Willingness to communicate and to take responsibility.

The group work skills I plan to work to improve are:

Open communication of expectations to team members and, if necessary, addressing misconduct.
Providing a better quality of contributions.